

Minutes

Date 16/11/11

Time 5.30pm **Location** South East Regional Office, Gate
12 Worsley Road, Bangholme

Chairperson	Joy Humphreys	Meeting Subject	Tidal Waterways, Extraordinary meeting
Attendees	PLAC: Judy Wilks, Neil James & David Jordan. Mark Woodland, Rolf Daniels & John Thomson. Melbourne Water (MW) Rod Clifford, Tim Seipolt & Wendy West, Mendelson Communications: Nicola Mendelson		
Apologies	Andrew Meehan & Claude Picinali		
Note Taker	Alan Clements		

1. Agenda item	Welcome & Apologies	Presenter	Joy Humphreys
Discussion	Joy welcomed everyone to the meeting and thanked them for their attendance. Joy asked for any additional apologies.		
2. Agenda item	Customer Service Charter	Presenter	Nicola Mendelson Wendy West
Discussion	<p>Wendy informed everyone that the Quiet Lakes sub committee were invited today for the Customer Service Charter and pricing proposal update and were welcome to stay for the rest of the meeting.</p> <p>Nicola from Mendelson Communications gave the committee a brief overview of the progress of the customer service charter which included a handout of draft CSC PLAC members. The CSC will include the resident's directory, and outline the roles and responsibilities of both the residents and Melbourne Water for both the Quiet Lakes & Tidal Waterways, into one attractive booklet with photos included.</p> <p>Wendy informed the committee that she had received no feedback from the residents in relation to the one page summary that was included as part of the pricing review mail out. A committee member thought that the outlay of the summary was not clear enough and did not contain enough information.</p> <p>Wendy will forward PLAC members an electronic draft copy of the CSC and will require all comments and feedback back to her by the 28th November 2011. The draft will then be presented to the MW board on the 16th December 2011.</p> <p style="text-align: right;">Action: Wendy West</p> <p>The CSC will be reviewed every five years in line with the MW water plans and copies will be given to KCC & South East Water to be included in the new resident's information kits.</p>		

3. Agenda item	Pricing Strategy Update	Presenter	Wendy West
Discussion	<p>Wendy informed the committee that Simon was an apology for today's meeting and gave an pricing strategy update which included the following:</p> <p>Wendy informed PLAC that the team had engaged with Lake Illawong retirement village.</p> <p>Very few properties had contacted MW informing them that their property descriptions were wrong as part of the pricing review mail outs.</p> <p>MW senior management will meet to review the feedback to the pricing proposal.</p> <p>A copy of the Customer Service Charter will be emailed to PLAC. The pricing proposal will then be presented to the MW board for approval in December.</p> <p>Around June 2012, The Essential Services Commission who is an independant reviewer will advertise through their website and newspapers to give the community another opportunity to comment of the proposed pricing review.</p> <p>There was general discussion regarding the pricing review which included the following comments:</p> <ul style="list-style-type: none"> • Some residents will not be able to afford the rate increases and will have to sell their properties. • KCC need to contribute to tidal waterways maintenance • It would have been ideal to have had a sinking fund or capital replacement program 30 years ago. 		
4. Agenda item	Overview of Design Principles	Presenter	Tim Seipolt
Discussion	<p>Tim informed PLAC that we had received only one comment back in response to the draft design principles that were sent to the committee</p> <p>Wording stating: 9 metre minimum – We can not say that as we have some moorings within the tidal waterways that are up to 15 metres.</p> <p>Tim stated that they should say to replace 7 metre moorings with 9 metre moorings where possible. No further amendments of the design principles were requested and the final version was accepted.</p> <p>Boat lifting devices insurance and damage is the resident's responsibility and this information should be included in the new mooring leases.</p> <p style="text-align: right;">Action: Tim Seipolt</p>		
5. Agenda item	Mooring Lease Update & Jetty Guidelines Draft	Presenter	Tim Seipolt
Discussion	<p>Tim informed PLAC that there are up to 20 different mooring leases within the tidal canals with some of them quite old and not relevant to today's requirements.</p> <p>Tim informed PLAC that MW & Energy Safe Victoria is concerned that many service installations do not meet current regulations. MW has engaged GH&D</p>		

	<p>to formulate procedures for electrical and water installations to jetties that will be included into the Jetty guidelines.</p> <p>Tim will email PLAC draft copy of the mooring lease & jetty guidelines for their comments. Once sent PLAC will have two weeks to forward their comments to MW. The jetty guidelines will be reviewed every two years.</p> <p style="text-align: right;">Action: Tim Seipolt</p>		
6. Agenda item	Replacement Rebate for Timber Floating Jetties	Presenter	Rhys Waller & Tim Seipolt
Discussion	<p>Tim informed the committee that we have two multi berth timber floating pontoon jetties that were installed by the developers. Residents of these jetties believe that as they are already floating pontoons that they should not have to contribute the full amount to upgrade to concrete floating pontoon as they already have an existing floating pontoon. MW believes that their jetties have reached the end of their design life and they should contribute the full amount to the new jetties and it would be unfair to expect other precept ratepayers to subsidise their jetties.</p> <p>Two PLAC members abstained from commenting while the remaining two saw no clear reason why they should not contribute the full amount to the upgrade of their jetties.</p>		
6. Agenda item	Jetties with Size Restrictions	Presenter	Rhys Waller & Tim Seipolt
Discussion	<p>Rhys gave PLAC an overview of areas within the tidal waterways where because of navigational room, and to meet Australian standards it may not be possible to upgrade from timber jetties to concrete floating pontoons. It also meant in some cases mooring allocation would stay at 7 metres as they can not be increased to 9 metres. The areas discussed as listed below:</p> <ul style="list-style-type: none"> • Staten Island • Rhode Island • Mariners Island • Curlew Point Drive 		
6. Agenda item	Weed Algae & Maintenance	Presenter	Alan Clements
Discussion	<p>Alan handed out example photos and informed PLAC that the algae that accumulate in the tidal waterways are an ongoing natural occurrence. It is not part of the maintenance program within the tidal waterways to remove the algae from the water or below the high tide zone on the beaches. To remove the algae would necessitate additional maintenance works and therefore increasing maintenance costs in the tidal waterways. However MW do inform residents that if they rake the algae up and place it above the high tide zone, MW as part of their monthly boat debris removal activity will remove and dispose of the algae.</p> <p>It was agreed that MW will undertake an extra boat debris removal activity each month until the algae participates in the new year. Alan suggested that the extra debris and algae maintenance boat & barge run should be</p>		

	undertaken from October – February each year.		
6. Agenda item	General Business	Presenter	Joy Humphreys
	<p>A committee member asked if PLAC could be given an update of the tidal gate replacement program for Whalers Cove east gate.</p> <p style="text-align: right;">Action: Tim Seipolt</p> <p>A committee member asked if MW could update the No Wash Zones – 5 Kilometre signage at the McLeod Road bridge.</p> <p style="text-align: right;">Action: Alan Clements</p> <p>Tim informed everyone that access easement working party meeting will be held on 28th November 2011.</p>		

Meeting Closed: 7.08pm

Next PLAC Meeting: 7th December 2011 – Christmas Function